

City of Lowell
Job Description
Please Post ~ November 25, 2014
Deadline ~ December 9, 2014
MEO Grade III / Laborer
Department of Public Works
Streets Division

Job Title: **MEO Gr. III/Laborer** (2000-09, 2091)
Department: Public Works Department
Reports To: Public Works Director, Deputy Commissioner or Designee
FLSA Status: Non-exempt
Union: AFSCME 1705
Rate of Pay: \$16.9438 (min) to \$19.4923 (max) per hour (40 hours per week)
Schedule: 40 Hours per week – Monday to Friday
Requires occasional nights/weekends in response to public works emergencies.

SUMMARY

Under the direction of the Public Works Director or designee, MEO Grade III/ Laborer operates heavy motorized equipment and performs duties in the care and maintenance of city streets and sidewalks, public lands and buildings throughout the City. Specific worksites and assignments may vary to meet the needs of the City as assigned through the Public Works Director or designee.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

MEO Grade III Laborer will operate heavy motorized equipment to maintain streets, sidewalks, public lands/ property/ open space and public buildings located throughout the City. Specific worksites and assignments may vary on a daily and/or hourly basis to meet the needs of the City as assigned throughout the Department of Public Works.

Under the direction and supervision of the Commissioner, Department Head or other designated personnel:

- Operates any motor driven equipment including trucks, tractors, road rollers, rotary snow fighters, tar distributors, road sweepers, leaf loaders, road flushers, etc.
- Loads and unloads trucks; picks up and hauls materials, plows and sands streets, sidewalks and roadways, parking lots, etc.
- Greases, oils and cleans equipment; changes tires; performs minor preventative maintenance. Operates hoisting equipment and hydraulic equipment, pay loaders, sweepers, etc.
- Occasionally operates motor equipment of a lower level of difficulty.

- Performs a variety of unskilled laboring duties of which the following are some examples: Shoveling snow, loading and unloading materials, digging holes and other excavations, cleaning litter and debris from streets, etc.
- Trims shrubs and lower parts of trees along sidewalks and highways, mows grass using hand or powered equipment, removes snow and ice using manual or small powered equipment, spreads sand and salt.

Performs other related duties as required.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

Applicant must be dependable and reliable. Ability to follow oral and written instruction. Ability to perform heavy lifting in excess of 50 lbs. Good past work history. Knowledge of the hazards associated with the trade. Ability to get along well with others and the general public. 1-2 years related experience desired.

DRIVER'S LICENSE

Current and valid commercial driver's license required. Hydraulic (Hoisting) license required to be obtained within one year of appointment. During absence of hydraulic license, employee will not be entitled to heavy equipment incentive. Failure to obtain a Hydraulic (Hoisting) license within one year of employment will be grounds for termination. A good driving history is required. No suspensions or revocations of license.

LANGUAGE SKILLS

Ability to read a limited number of two- and three-syllable words and to recognize similarities and differences between words and between series of numbers. Ability to print and speak simple sentences.

MATHEMATICAL SKILLS

Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

REASONING ABILITY

Ability to apply common sense understanding to carry out simple one- or two-step instructions. Ability to deal with standardized situations with only occasional or no variables.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Must meet physical requirements for Commercial Drivers as set forth under 49 CFR 391.41; samples are listed below:

While performing the duties of this job, the employee is frequently required to sit; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee is occasionally required to stand; walk; stoop, kneel, crouch, or crawl; and taste or smell. The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, and peripheral vision.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently exposed to outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; and fumes or airborne particles. The noise level in the work environment is usually moderate.

The City of Lowell is a drug and smoke free employer and requires a physical with drug screen and CORI, post offer.

Position subject to DOT Testing Act, including DOT Physical for renewal of Massachusetts Hoisting License & CDL per regulations under Mass General Law.

Qualified/interested applicants send resume and/or application to the Human Relations Office, Room 19 - City Hall, Lowell, MA 01852 by 4:00 on: Deadline ~ December 9, 2014. Applicants may also send resume and/or application to fax 978-446-7102 or to cityjobs@lowellma.gov

EOE/AA/504 Employer